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DIARY NOTES

DD/S

17 April 1962

25X1A

1. At the Deputies' Meeting this morning:

a. General Carter announced the establishment of a Financial Policy and Budget Committee. While the Project Review Committee was not to be abolished yet and the PRC Regulation would remain on the books, he said that his idea was that when a major project or program came up and was agreed on by this Committee, it would come down to him for final approval. If there should be disagreement it would then be taken up in the Executive Committee prior to final approval.

b. General Carter also said that there had been one or two occasions recently when senior people were busily engaged in important matters which they cut short or canceled in order to meet with him or the Director. He wanted to emphasize that it was his wish and that of the Director's that these appointments be worked out to the mutual satisfaction of everyone and that they had no desire to pre-empt, except when matters were extremely urgent.

c. Mr. Kirkpatrick announced that whereas the procedure for participating in public meetings, etc., would remain unchanged, hereafter the final approval for such participation would be given by the Director's Office.

d. Kirk also requested that when papers were hand carried to the Director or Deputy Director their secretaries or one of the assistants be advised that the papers had been hand carried and of the action taken on them. (This is a part of Kirk's over-all effort to get control of the flow of papers in and out of the Office of the Director.)

e. John Bross made a plea that the Comptroller's Office be kept advised of all contacts with the Bureau of the Budget.

f. Kirk asked when we were going to have the system to seal off the DD/P Area worked out. This brought forth a brief discussion. Dick Helms said that he felt sure we would have this worked out within a week.

g. Ting Sheldon recommended that we have guards at each end of the seventh floor since this was where the most sensitive information flowed, but no one seemed sympathetic to this suggestion. General Carter did admonish us, however, to re-emphasize to our employees the necessity for self-discipline and good security practices now that we were all together in the new building.

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- 25X1A h. General Carter emphasized his strong belief that supervisors must accept full responsibility for their people, what makes them tick, etc.
- 25X1A9a i. Larry Houston announced that we had received only two letters from Congressmen about our [redacted] excise. Both of these were from Senator Byrd on the behalf of [redacted] H
- 25X1A6d 2. I have asked Jim Garrison to furnish me as expeditiously as possible a comparison of the old and new cost estimates on [redacted] so that I can use these in briefing the Director and General Carter, as well as the Bureau of the Budget, if necessary. H
- 25X1A9a 3. [redacted] telephoned to say that he would release [redacted] to go to the National War College this Fall and that he would leave it to Jack and me as to who should be the replacement.
- 25X1A9a 4. Otto Guthe was up to see me to plead for space in the building for the Map Library. I told him that if a sizable part of the Clandestine Services moved out of the building it might be possible some day to have the Map Library here. However, at the moment the most that I could speak for would be a small beachhead. I told him that we had a large number of problems which we were trying to sort out and asked him to submit his minimum requirements through [redacted] and that we certainly would do our best to find some space. I did not give any indication that this could be done immediately. Otto is very much concerned because "business" in the Map Library has dropped off very substantially. (It might be interesting to find out whether any real damage has been done because of this.) H
- 25X1A9a 5. Kirk telephoned to say that the Executive Committee probably would meet every Monday from 3:00 P.M. to 4:00 P.M.
- 25X1A9a 6. I talked to Kirk about his request that [redacted] be promoted to grade GS-16 without Board action. I recommended against this and told him that I would like to discuss the future of the Supergrade Review Board at the next Executive Committee Meeting.
- 25X1A9a *****
- 25X1A 7. I talked with Dick Helms about a job for [redacted]. He is considering putting him in the [redacted] but, in any case, unless he lets me know within the next few days, he will provide a job for Ted.
- 25X1A9a 8. Dick has agreed to indicating [redacted] position in the Executive Pay Scale as a Personal Rank assignment, and I have incorporated this suggestion in the most recent directive which General Carter signed today.

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9. Dick also talked to me about changing the title of the Chief of Operations to "Assistant Deputy Director (Plans)." I told him that I thought this was a good idea; I think that he will propose to do this.

10. Dick assured me that he has no current plans for organizing a support set-up in the Clandestine Services which would affect SSA. I talked to him about the position of Chief of Support [REDACTED] and told him about the deal which had apparently been made between Messrs. [REDACTED] wherein Bill would replace [REDACTED] next June. I told him that I not only felt very strongly that this position should be filled by a Support Officer but that if I were to continue to find places for people like [REDACTED] etc., we must come to some understanding on this matter. He was most agreeable, said that he supported my position wholeheartedly, agreed with me that the Chief of Station, [REDACTED] should be filled by a Support man, and said that he would so instruct [REDACTED]. I also advised Dick that I planned to nominate [REDACTED] replacement and assured him that at the moment this had nothing to do with filling the position of Chief of Station. H

LKW:mam

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